



# CREDIT APPLICATION

Date \_\_\_\_\_

Business Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Physical Address \_\_\_\_\_ Fax Number \_\_\_\_\_

Billing Address \_\_\_\_\_ Email Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Business \_\_\_\_\_ Date Established \_\_\_\_\_

☐ Corporation    ☐ Limited Liability Company    ☐ Partnership    ☐ Sole Proprietorship

Federal Tax ID # \_\_\_\_\_ Accounts Payable Email \_\_\_\_\_

Accounts Payable Contact \_\_\_\_\_ AP Phone Number \_\_\_\_\_ Fax \_\_\_\_\_

Requested Credit Limit \_\_\_\_\_ (Attach most recent financial statement if requesting more than \$10,000.00)

Tax Exempt    ☐ Yes    ☐ No    Number \_\_\_\_\_ (If yes, Sales Tax Exemption Certificate must be attached)

Are Purchase Orders Required?    ☐ Yes    ☐ No

If Partnership or Sole Proprietorship, give name and address of nearest relative not living with you

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

## Owners, Partners / Officers

Name	Title	Home Address	Email Address	Phone Number
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_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____
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## Bank References

Bank \_\_\_\_\_ Address \_\_\_\_\_

Checking Account # \_\_\_\_\_ Savings Account # \_\_\_\_\_

Officer to Contact \_\_\_\_\_ Phone Number \_\_\_\_\_

## Trade References

Name of Supplier	City and State	Phone Number	Account Number
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_____	_____	_____	_____
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_____	_____	_____	_____
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_____	_____	_____	_____
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### Terms & Conditions of Sale

If credit is granted I/We agree to pay this account according to the following terms of purchase, Net 30. I/We agree to pay the **service charge of 1 ½% per month** (18% per annum) on any unpaid balance at the end of each month, not related to the current month's purchases. I/We agree payments made with a credit card are subject to a 3.5% convenience fee where applicable.

I/We agree that if any invoice is not paid in full within the time stated herein, Western Electrical Alliance may refuse to release any further materials or services until the account balance is current, regardless of material or services that have previously been ordered. I/We also understand that a restock percentage may be charged on materials returned. These terms are not to be altered at any time. In the event that it becomes necessary to institute collection proceedings, the laws of the State of Utah will govern this agreement. If collection procedures are undertaken I/We agree to pay all collection costs, including attorney fees. I/We, the undersigned, hereby state that the foregoing agreement of Terms and Conditions are agreed upon and that the information given in this application is true and correct.

I/We authorize and consent to allow Western Electrical Alliance to verify the information supplied by this application, and to obtain credit reports and conduct a credit investigation, including obtaining bank and financial institution information. I/We also authorize Western Electrical Alliance to obtain consumer credit reports in order to further evaluate the credit worthiness of the credit applicants.

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

### Personal Guarantee of Payment

To: Western Electrical Alliance I/We the undersigned in consideration of credit extended to

\_\_\_\_\_, herein called Debtor, unconditionally guarantee payment of all credit totals.  
(Company Name)

We, and each of us, agree to pay the debts, guaranteed hereby, within THIRTY DAYS after written notice from Western Electrical Alliance herein called creditor, in the same manner, as if it were the undersign's primary obligation, regardless of whether or not the creditor has exhausted any and all security it may have or remedies it may have against the Debtor or against anyone for payment of said debt or any part thereof.

This guarantee shall continue until you, the undersigned, have received a written notice of termination from the Creditor. Should the Creditor elect to execute this guarantee, the undersigned hereby agrees to pay all court cost and such additional sums that the court may deem as reasonable attorney's fees.

All invoices will be paid within the specified published Terms and Conditions, and will bear interest at the rate of 18% per annum on all past due invoices until paid in full.

This guarantee shall be binding upon all parties hereon, and their respective heirs, executors, administrators, successors and assigns.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Home Address \_\_\_\_\_

Phone Number \_\_\_\_\_ SS# \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_

Home Address \_\_\_\_\_

Phone Number \_\_\_\_\_ SS# \_\_\_\_\_ Date \_\_\_\_\_

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### FOR OFFICE USE ONLY

Date \_\_\_\_\_ Comments: \_\_\_\_\_

Credit Manager \_\_\_\_\_

Credit Limit \_\_\_\_\_

Account Number \_\_\_\_\_